



MOROTO DISTRICT LOCAL GOVERNMENT

P.O BOX 4, MOROTO

INVITATION FOR PRE-QUALIFICATION TO OFFER WORKS, SUPPLIES & SERVICES FOR FY 2019/2020

PROCUREMENT NOTICE NO.1/Moro538/PRE/2019/2020.

Moroto District Local Government is soon to receive funds from GOU and Development partners and intends to use part of these funds towards the cost of providing works, services & supplies. Moroto District Local Government now invites suitable, interested and eligible firms for pre-qualification /Registration for providers on the District Providers Register for the FY 2019/2020.

PRE-QUALIFICATION OF PROVIDERS:

A. I). CONSTRUCTION MAJOR WORKS:

- Construction of permanent buildings(Teacher's houses, Classrooms, Health Centres, Dormitories, Stores, Office blocks, Cattle crashes, Latrines and Loading ramps)
- Maintenance & Upkeep of buildings/Renovation)

B). SERVICES:

- Maintenance/repairs of office equipment's (Computers, Scanners Printers, Photocopiers etc)

C). SUPPLIES:

- Supply of office furniture (Office tables, Sofa sets, Chairs, and Filing Cabinets.)
- Supply of office equipment (Computers, photocopiers, Printers, Scanners etc)

For the following items, bidders must submit quotations for the financial year as the best evaluated will be required to sign a frame work agreement with the district.

- Supply of assorted stationery.
- Supply of Tyres and Tubes.
- Supply of fuel and lubricants
- Hotel and catering services.
- Supply of building materials
- Maintenance/Cleaning of Administrative buildings & Compound.
- Maintenance/repairs of District Vehicles & Motor Cycles.

TERMS & CONDITIONS FOR PRE-QUALIFICATION

Bids must be accompanied by the following documents:

- Name of the firm
- Physical and Postal address including telephone numbers & other contact details
- Certificate of registration/Incorporation together with particulars for registration/incorporation, memorandum & Article of Association and VAT Certificate
- Certified copy of valid trading license for the year 2019/2020
- Certified copy of valid Tax clearance certificate for FY 2019/2020
- Company profiles with details of all key personnel, equipment capacity, past company experience in similar field etc.
- Financial status of the firm i.e. Audited accounts/Bank statements for the last 1(One) year.

- Power of attorney to the signatory of the bid
- Organization/company set-up
- Eligibility of company directors
- Each item must be applied separately. Individuals with training and experience in Labour based routine maintenance of roads may apply for routine maintenance of feeder roads

Pre-qualification submissions/expressions of interest will be evaluated in accordance with the Public Procurement and Disposal of Public Assets 2006, of the Government of Uganda. Pre-qualification is open to all eligible bidders.

Interested eligible bidders may obtain further information from Moroto District Local Government and inspect the pre-qualification Document at the address given above, from 8:30 Am-5:00 Pm on working days.

A complete set of pre-qualification document in English language may be purchased by interested bidders upon payment of a non-refundable fee of **UGX: 50,000/= (Fifty Thousand shillings only)** to be paid to Moroto District Local Government **General Fund Account No.6310500017 at Centenary Bank Moroto Branch**. The pre-qualification documents will be availed to you upon presentation of a receipt from the Finance Department to the Procurement and Disposal Unit.

The document will be sent in sealed envelopes and clearly marked "Pre-qualification for....." and should be addressed to The Head, Procurement and Disposal Unit Moroto District Local Government P.O.Box 4 Moroto

Interested eligible bidders should submit bids/expressions of interest to Chief Administrative Officer/PDU-Moroto District Local Government. Pre-qualification submissions/expressions of interest **MUST** be 1 Original & 2 other copies delivered to the address above on or before **Friday 30th August, 2019 at 11:00 Am** after which the bids will be opened at **12:00 Pm** at the **Engineers Board Room** in the presence of bidders who may wish to attend. Late submissions shall be rejected.

The planned procurement schedule

Activity	Schedule
Publish Bid notice	8 th August 2019
Bid Closing and opening	30 th August 2019
Bid Evaluation process	9 th -3 th September 2019
Display and communication of Best Evaluated Bidders notice	20 th September 2019
Contract Award & Signature	After expiry of Best evaluated Bidder notice

Kumakech Charles Oluba
CHIEF ADMINISTRATIVE OFFICER/MOROTO

BID NOTICE UNDER OPEN DOMESTIC BIDDING

PROCUREMENT REFERENCE: Moro 538/1920/Wrks-Supls-Srvcs/00001

Moroto District Local Government is intending to receive funds from central government and intends to spend part of these funds towards the cost of providing Works, services & supplies .The office of the Chief

Administrative Officer Moroto invites interested firms / Contractors for execution of the following Works, services & supplies for FY 2019/2020.

SN	Contract Description	Reference No	Bid Security
01	Sitting and Drilling of 8 Boreholes	Moro538/1819/Wrks/DDEG/00001	UGX: 3,840,000/=
02	Completion of a Staff House at Kalemungole HCII	Moro538/1819/Wrks/DDEG/00002	UGX: 2,200,000/=
03	Procurement of Motorized Spray race	Moro538/1819/Wrks/DDEG/00003	UGX: 1,000,000/=
04	Construction of Market Lock Ups at Looreng Market	Moro538/1819/Wrks/DDEG/00004	UGX: 1,200,000/=
05	Fencing of a Cattle Market at Nakapelimen in Nadunget Sub-county	Moro538/1819/Wrks/DDEG/00005	UGX: 2,200,000/=
06	Construction of two Blocks of Two Classroom Block at Nadunget seed Secondary School	Moro538/1819/Wrks/DDEG/00006	UGX: 2,100,000/=
07	Supply of 6 Sahiwal in calf Heifers to Production Department	Moro538/1819/Wrks/DDEG/00007	NIL
08	Supply of Survey Equipment to Natural Resources Department.	Moro538/1819/Wrks/DDEG/00008	NIL

NOTE: MOROTO DISTRICT LOCAL GOVERNMENT IS NOT BOUND TO AWARD TO THE HIGHEST OR LOWEST BIDDER IN WHATEVER CASE

- Bidding will be conducted in accordance with the **Government of Uganda Public Procurement and Disposal of Public Assets Act 2003 and Local Government PPDA Regulations 2006** and is open to all bidders from Eligible countries.
- Interested Bidders may obtain further information, from **Procurement & Disposal Unit-PDU** and inspect the bidding documents at the address given below.
- A Complete copy of Bidding Documents in English may be purchased by interested bidders upon payment of a non refundable fee of **UGX: 100,000 (One Hundred Thousand Uganda shillings only)**.The method of payment shall be by Bank to **Moroto District General Fund Collection Account No. 6310500017, at Centenary Bank Moroto Branch**. The Documents will be availed to you upon presentation of a receipt from Finance Department to the Procurement and Disposal Unit. No liability will be accepted for loss or late delivery.
- Bids must be delivered to the address below at 6(c) not later than **Thursday 30th August 2019** at 11:00am. All bids must be accompanied by **Bid Security in form of Bank Guarantee** as indicated in the table above in **Uganda Shillings**. Late bids shall be rejected. Bids will be opened in the presence of bidders or their representatives who choose to attend at Works Boardroom at 12:00pm.
- Bid application must be submitted in sealed envelopes and clearly marked "Tenderfor....."

and addressed to the Chief Administrative officer, **Moroto District Local Government P.O Box 4, Moroto**

- (a) **Bid Documents** may be inspected at: **Procurement and Disposal Unit Works and Technical Services Department, P.O.Box 4 Moroto.**
- (b) Bids will be issued from: **Distrcit Procurement & Disposal Unit.**
- (c) Bids will be delivered to: **Procurement and Disposal Unit, Moroto District Local Government Works and Technical Services Department.**
- (d) Bid opening: **Moroto District Headquarters, Works Boardroom**

The Planned procurement schedule (subject to changes) is as follows

Activity	Schedule
a) Publish Bid notice	8 th August 2019
b) Bid Closing and opening	30 th August 2019
c) Bid Evaluation process	9 th -3 th September 2019
d) Display and communication of Best Evaluated Bidders notice	20 th September 2019
e) Contract Award & Signature	After expiry of Best evaluated Bidder notice

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