



MOROTO DISTRICT LOCAL GOVERNMENT

P.O BOX 4, MOROTO

INVITATION FOR PRE-QUALIFICATION TO OFFER WORKS, SUPPLIES & SERVICES FOR FY 2019/2020

PROCUREMENT NOTICE NO.1/Moro538/PRE/2019/2020.

Moroto District Local Government is soon to receive funds from GOU and Development partners and intends to use part of these funds towards the cost of providing works, services & supplies. Moroto District Local Government now invites suitable, interested and eligible firms for pre-qualification /Registration for providers on the District Providers Register for the FY 2019/2020.

PRE-QUALIFICATION OF PROVIDERS:

A. I). CONSTRUCTION MAJOR WORKS:

1. Construction of permanent buildings(Teacher's houses, Classrooms, Health Centres, Dormitories, Stores, Office blocks, Cattle crashes, Latrines and Loading ramps)
2. Maintenance & Upkeep of buildings/Renovation)

B). SERVICES:

1. Maintenance/repairs of office equipment's (Computers, Scanners Printers, Photocopiers etc)

C). SUPPLIES:

1. Supply of office furniture (Office tables, Sofa sets, Chairs, and Filing Cabinets.)
2. Supply of office equipment (Computers, photocopiers, Printers, Scanners etc)

For the following items, bidders must submit quotations for the financial year as the best evaluated will be required to sign a frame work agreement with the district.

1. Supply of assorted stationery.
2. Supply of Tyres and Tubes.
3. Supply of fuel and lubricants
4. Hotel and catering services.
5. Supply of building materials
6. Maintenance/Cleaning of Administrative buildings & Compound.
7. Maintenance/repairs of District Vehicles & Motor Cycles.

TERMS & CONDITIONS FOR PRE-QUALIFICATION

Bids must be accompanied by the following documents:

- Name of the firm
- Physical and Postal address including telephone numbers & other contact details
- Certificate of registration/Incorporation together with particulars for registration/incorporation, memorandum & Article of Association and VAT Certificate
- Certified copy of valid trading license for the year 2019/2020
- Certified copy of valid Tax clearance certificate for FY 2019/2020
- Company profiles with details of all key personnel, equipment capacity, past company experience in similar field etc.
- Financial status of the firm i.e. Audited accounts/Bank statements for the last 1(One) year.

- Power of attorney to the signatory of the bid
- Organization/company set-up
- Eligibility of company directors
- Each item must be applied separately. Individuals with training and experience in Labour based routine maintenance of roads may apply for routine maintenance of feeder roads

Pre-qualification submissions/expressions of interest will be evaluated in accordance with the Public Procurement and Disposal of Public Assets 2006, of the Government of Uganda. Pre-qualification is open to all eligible bidders.

Interested eligible bidders may obtain further information from Moroto District Local Government and inspect the pre-qualification Document at the address given above, from 8:30 Am-5:00 Pm on working days.

A complete set of pre-qualification document in English language may be purchased by interested bidders upon payment of a non-refundable fee of **UGX: 50,000/= (Fifty Thousand shillings only)** to be paid to Moroto District Local Government **General Fund Account No.6310500017 at Centenary Bank Moroto Branch**. The pre-qualification documents will be availed to you upon presentation of a receipt from the Finance Department to the Procurement and Disposal Unit.

The document will be sent in sealed envelopes and clearly marked "Pre-qualification for....." and should be addressed to The Head, Procurement and Disposal Unit Moroto District Local Government P.O.Box 4 Moroto

Interested eligible bidders should submit bids/expressions of interest to Chief Administrative Officer/PDU-Moroto District Local Government. Pre-qualification submissions/expressions of interest **MUST** be 1 Original & 2 other copies delivered to the address above on or before **Friday 30th August, 2019 at 11:00 Am** after which the bids will be opened at **12:00 Pm** at the **Engineers Board Room** in the presence of bidders who may wish to attend. Late submissions shall be rejected.

The planned procurement schedule

Activity	Schedule
Publish Bid notice	8 th August 2019
Bid Closing and opening	30 th August 2019
Bid Evaluation process	9 th -3 rd September 2019
Display and communication of Best Evaluated Bidders notice	20 th September 2019
Contract Award & Signature	After expiry of Best evaluated Bidder notice

Kumakech Charles Oluba
CHIEF ADMINISTRATIVE OFFICER/MOROTO

BID NOTICE UNDER OPEN DOMESTIC BIDDING

PROCUREMENT REFERENCE: Moro 538/1920/Wrks-Supls-Srvcs/00001

Moroto District Local Government is intending to receive funds from central government and intends to spend part of these funds towards the cost of providing Works, services & supplies .The office of the Chief

Administrative Officer Moroto invites interested firms / Contractors for execution of the following Works, services & supplies for FY 2019/2020.

SN	Contract Description	Reference No	Bid Security
01	Sitting and Drilling of 8 Boreholes	Moro538/1819/Wrks/DDEG/00001	UGX: 3,840,000/=
02	Completion of a Staff House at Kalemungole HCII	Moro538/1819/Wrks/DDEG/00002	UGX: 2,200,000/=
03	Procurement of Motorized Spray race	Moro538/1819/Wrks/DDEG/00003	UGX: 1,000,000/=
04	Construction of Market Lock Ups at Looreng Market	Moro538/1819/Wrks/DDEG/00004	UGX: 1,200,000/=
05	Fencing of a Cattle Market at Nakapelimen in Nadunget Sub-county	Moro538/1819/Wrks/DDEG/00005	UGX: 2,200,000/=
06	Construction of two Blocks of Two Classroom Block at Nadunget seed Secondary School	Moro538/1819/Wrks/DDEG/00006	UGX: 2,100,000/=
07	Supply of 6 Sahiwal in calf Heifers to Production Department	Moro538/1819/Wrks/DDEG/00007	NIL
08	Supply of Survey Equipment to Natural Resources Department.	Moro538/1819/Wrks/DDEG/00008	NIL

NOTE: MOROTO DISTRICT LOCAL GOVERNMENT IS NOT BOUND TO AWARD TO THE HIGHEST OR LOWEST BIDDER IN WHATEVER CASE

1. Bidding will be conducted in accordance with the **Government of Uganda Public Procurement and Disposal of Public Assets Act 2003 and Local Government PPDA Regulations 2006** and is open to all bidders from Eligible countries.
2. Interested Bidders may obtain further information, from **Procurement & Disposal Unit-PDU** and inspect the bidding documents at the address given below.
3. A Complete copy of Bidding Documents in English may be purchased by interested bidders upon payment of a non refundable fee of **UGX: 100,000 (One Hundred Thousand Uganda shillings only)**.The method of payment shall be by Bank to **Moroto District General Fund Collection Account No. 6310500017, at Centenary Bank Moroto Branch**. The Documents will be availed to you upon presentation of a receipt from Finance Department to the Procurement and Disposal Unit. No liability will be accepted for loss or late delivery.
4. Bids must be delivered to the address below at 6(c) not later than **Thursday 30th August 2019 at 11:00am**. All bids must be accompanied by **Bid Security in form of Bank Guarantee** as indicated in the table above in **Uganda Shillings**. Late bids shall be rejected. Bids will be opened in the presence of bidders or their representatives who choose to attend at Works Boardroom at 12:00pm.
5. Bid application must be submitted in sealed envelopes and clearly marked "Tenderfor....."

and addressed to the Chief Administrative officer, **Moroto District Local Government P.O Box 4, Moroto**

6. (a) **Bid Documents** may be inspected at: **Procurement and Disposal Unit Works and Technical Services Department. P.O.Box 4 Moroto.**
- (b) Bids will be issued from: **District Procurement & Disposal Unit.**
- (c) Bids will be delivered to: **Procurement and Disposal Unit, Moroto District Local Government Works and Technical Services Department.**
- (d) Bid opening: **Moroto District Headquarters, Works Boardroom**

The Planned procurement schedule (subject to changes) is as follows

Activity	Schedule
a) Publish Bid notice	8 th August 2019
b) Bid Closing and opening	30 th August 2019
c) Bid Evaluation process	9 th -3 rd September 2019
d) Display and communication of Best Evaluated Bidders notice	20 th September 2019
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